



New Delhi, 30 September 2017

WORK CERTIFICATE

TO WHOM IT MAY CONCERN

I, the undersigned, Franck Boccas, hereby certify that Mr. Radhey SHYAM has been working full time in the position of PROFESSIONAL DRIVER, from October 2013 to 30 September 2017, for the CITD Project.

His main duty was to drive me and my colleagues/experts and staff to official meetings in New Delhi, at premises of the EU Delegation, EU Member States Embassies and Indian government buildings, hotels where seminars and training events were held. Amongst other responsibilities, he had to welcome visiting experts at the airports, sending them to their hotels, bringing them back to airports and drive them outside Delhi when appropriate. Preventive and corrective car maintenance was naturally part of his duty.

He was also in charge of managing stocks of visibility materials (folders, pens, USB drives, notepads, etc.) and stationary for the project office (6 permanent staff), ensuring that office equipment (photocopiers, binders, projectors, telephones) was permanently operational, adequately supplied with necessary spare parts and consumables and maintained. He was also closely involved in the preparation of training events and participated in logistical arrangements (registration of participants, overseeing equipment functioning...).

Mr. Radhey SHYAM has demonstrated exceptional abilities for this position. He is a diligent and highly dedicated professional, taking initiatives to anticipate possible difficulties in the fulfilment of the missions entrusted to him. He has a profound knowledge of the city and locations of main landmarks (including ministries...) in Delhi, Gurgaon, Faridabad, etc. His ability to plan well in advance and find quickest routes makes him a strong asset in any team.

The exposure he got in this project to multiple European nationalities gave him the ability to communicate in English easily with persons having very different accents. His prior career as tourist driver gives him a hedge also on road travels to main spots in Rajasthan, Uttar Pradesh, Madhya Pradesh, etc. Having worked for a French national, he is familiar with locations of key sites for the French community in Delhi such as the French school, French embassy and common shopping-leisure sites. Besides office duty, Radhey has also been occasionally driving my wife, daughter and friends in Delhi.

His presentation in civil cloth or uniform and his overall behaviour have always been fully adequate during the four years he worked in my team. He is married with two Children.

Radhey has proven to be a highly punctual, hardworking, honest and trust worthy person with a happy personality.

I am fully confident in recommending him for future similar positions.

Franck Boccas
Team Leader
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